DEPARTMENT OF FINANCE
PURCHASING DIVISION
DAWN A. KOCHAN
PURCHASING/CONTRACTS ADMINISTRATOR
PHONE: 815/724-3925
FAX: 815/724-3929

dkochan@joliet.gov

CITY OF JOLIET, IL

October 3, 2022

2022-2023 WINTER TREE TRIMMING
CONTRACT NO. 2676-1122

ADDENDUM NO. 1

To: Prospective Bidders

The attention of all prospective bidders on the above referenced project is called to the following listed modification in the contract documents:

CHANGE #1 of 3:

THE DATES ON THE COVER SHEET HAVE BEEN MODIFIED TO 2022 INSTEAD OF 2021. PLEASE INSERT THE ATTACHED COVER SHEET WITH THE CORRECTIONS AND REMOVE THE EXISITNG SHEET 1 OF 1.

CHANGE #2 of 3:

THERE IS NO PREQUALIFICATION REQUIRED. THIS LANGUAGE HAS BEEN REMOVED FROM THE ATTACHED LEGAL NOTICE. PLEASE REPLACE SHEET 4 OF 61 WITH THE ATTACHED REVISED LEGAL NOTICE.

CHANGE #3 of 3:

THE HEADING ON SHEET 41 OF 61 INCORRECTLY SHOWS 2021 AS THE YEAR. THIS HAS BEEN CORRECTED ON THE ATTACHED 2022 CONSTRUCTION PROJECTS SHEET. PLEASE

REPLACE SHEET 41 OF 61 WITH THE ATTACHED REVISED 2022 CONSTRUCTION PROJECTS SHEET.

Be Aware: The Sealed Bids for this Project are due at the Office of the City Clerk for the City of Joliet [150 West Jefferson Street, Joliet, IL 60432-4156] no later than 10:10 am on Friday, October 7, 2022, at which time they will be opened publicly and read aloud.

Prospective bidders shall acknowledge receipt of the appropriate addendum number(s) by stating this on the outside of the sealed bid packet for the above-mentioned contract. BID PROPOSALS SHALL NOT BE OPENED WITHOUT ACKNOWLEDGEMENT OF RECEIPT OF ALL ADDENDUMS FOR THE GIVEN CONTRACT.

CITY OF JOLIET
WILL COUNTY, ILLINOIS
SPECIFICATIONS, PLANS, CONTRACT PROPOSAL, CONTRACT AND CONTRACT BOND

FOR THE

2022 - 2023 WINTER TREE TRIMMING

CONTRACT NO. 2676-1122

APPROVED
DEPARTMENT OF PUBLIC WORKS

_____
DIRECTOR OF PUBLIC WORKS

DATE 09/16, 2022

APPROVED

DEPARTMENT OF PUBLIC WORKS

_____
PUBLIC WORKS ADMINISTRATOR

DATE: _____, 2022

SUBMITTED BY

_____
CONTRACTORS NAME

_____
ADDRESS

_____
CITY AND STATE

_____
PHONE

DATE: _____, 2022

LEGAL NOTICE
CITY OF JOLIET
ADVERTISEMENT TO BIDS
CONTRACT NO. 2676-1122
2022 - 2023 WINTER TREE TRIMMING

The City of Joliet, Illinois, does hereby invite sealed bids for the tree trimming of various sized trees throughout the City.

Bids will be received at the Office of the City Clerk, City of Joliet Municipal Building, 150 West Jefferson Street, Joliet, Illinois 60432-4156 until **10:10 A.M.** local time on **Friday – October 7, 2022** at which time they will be opened and publicly read aloud.

It is highly recommended that all bids be tabbed to mark the Bid Bond and Proposal Form. An electronic copy of the entire submission on a USB flash drive is also requested to be included in the bid packet.

Those in attendance must adhere to the current City of Joliet City Hall COVID-19 policy. The City of Joliet follows current CDC guidelines regarding COVD-19. Bid results will also be posted on the City's website, and emails sent out to individuals who have subscribed to the related RSS feed. It is preferred that you mail your bids/proposals. They should be address as follows:

CITY OF JOLIET - SEALED BID ENCLOSED
OFFICE OF THE CITY CLERK
150 W. JEFFERSON ST.
JOLIET, IL 60432

If you do choose to hand deliver your bid/proposal, they are to be hand delivered to the East or West side of City Hall, 150 W. Jefferson St., Joliet, IL 60432 and marked clearly on the outside of the SEALED package with the BID NUMBER AND NAME OF THE PROJECT, DATE AND TIME OF THE BID OPENING, NAME AND ADDRESS AND PHONE NUMBER OF YOUR COMPANY and RECEIPT OF ALL ADDENDA (if applicable). All other doors will be locked. Please make sure to mention you are delivering a sealed bid/proposal, so the receiver knows to time stamp the envelope upon receipt. If dropping off a bid in person, bids must be dropped off during business hours only between 8:00 A.M. and 4:30 P.M.

Those desiring to bid may examine the bid documents and detailed specifications in the City of Joliet Purchasing Division, 150 W. Jefferson St., IL 60432 between the hours of 8:00 A.M. and 4:30 P.M. Electronic copies can be downloaded free of charge at http://www.joliet.gov/government/departments/purchasing/bids-proposals.

All bidders will be required to submit Bid Security in the form of a Certified Check, Cashier's Check, or a Bid Bond in the amount of **ten percent (10%) of the Base Bid**, payable to the City of Joliet. The successful bidder will be required to post performance security and to provide a Certificate of Insurance as set forth in the Invitation of Bid and the General Terms & Conditions.

The City of Joliet reserves the right to reject any and all bids, parts of any and all bids, or to waive technical errors or omissions in bids.

The Contract shall be subject to the provisions of the *Prevailing Wage Act* (820 ILCS 130/1 et seq.) to the extent required by law and the City of Joliet Procurement Code (Section 2-430 – 2-453 of the Code of Ordinances).

The City of Joliet's local qualified bidder ordinance applies to this contract. To apply to be a local qualified bidder please go to https://www.joliet.gov/government/departments/purchasing/prequalification-process.

All Bidding Document holders should sign up for RSS feeds at: https://www.joliet.gov/government/departments/purchasing/bids-proposals/construction-public-works and https://www.joliet.gov/government/departments/purchasing/bids-proposals/labor-and-services and provide your first and last name and email address to automatically receive addendums. Addendums will also be posted on the City of Joliet's website at

GENERAL CONTRACTOR

RE: 2022 CONSTRUCTION PROJECTS

Dear General Contractor:

The City of Joliet currently has specifications, which require ten **(10%)** percent minority participation in contracts over $100,000.00. In an effort to track this information letter, the City of Joliet will be requiring all GENERAL CONTRACTS to submit to a complete list of sub-contractors they intend to use on the awarded project at the pre-construction meeting. The issuance of this sub-contractor list will help the City ensure that minority requirements are met as well as prevailing wages. The sub-contractor list should include the dollar amount or percentage of this contract for the work the sub-contractor is responsible. I.D.O.T. for BC 260-A is an example of such an acceptable form. In addition, the specification states that monthly certified payroll records are to be submitted to the Engineer. This will also be enforced for the upcoming construction season.

The City of Joliet appreciates your effort throughout the years and looks forward to working with you in the upcoming construction season.

Gregory P. Ruddy, P.E.
Director of Public Works

Allison Swisher
Director of Public Utilities