MEMO

GRAND PRAIRIE
WATER COMMISSION

TO: Board of Commissioners (BOC)

FROM: Kevin Sing, Program Finance Director

DATE: January 28, 2025

RE: Selection of Auditor

On January 23, 2025 the City of Joliet received proposals for Audit services on behalf of the Grand Prairie Water Commission in response to a Request for Proposal that was publicly advertised on January 6, 2025 ("RFP"). The RFP was structured for a three-year engagement with an option for two additional years. Proposals were received from Baker Tilly; Galleros Robinson; Lauterbach & Amen; Roth & Co; and Wermer, Rogers, Doran, and Ruzon. The following is a summary of the proposals:

	Galleros Robinson	Lauterbach Amen	Wermer Rogers	Baker Tilly	Roth & Co
2024 Audit	7,000.00	18,910.00	25,000.00	26,100.00	74,500.00
2024 Single Audit	5,000.00	5,000.00	5,100.00	5,600.00	12,500.00
2025 Audit	12,500.00	19,700.00	30,000.00	27,400.00	92,500.00
2025 Single Audit	8,000.00	5,200.00	5,355.00	5,900.00	13,000.00
2026 Audit	32,000.00	20,500.00	35,000.00	37,900.00	95,500.00
2026 Single Audit	8,000.00	5,400.00	5,620.00	6,200.00	13,500.00
2027 Audit	60,000.00	21,300.00	40,000.00	43,700.00	98,500.00
2027 Single Audit	10,000.00	5,600.00	5,900.00	6,500.00	14,000.00
2028 Audit	65,000.00	22,200.00	45,000.00	45,900.00	101,500.00
2028 Single Audit	10,000.00	5,800.00	6,195.00	6,800.00	14,500.00
First 3 Year Total	72,500.00	74,710.00	106,075.00	109,100.00	301,500.00
Grand Total	217,500.00	129,610.00	203,170.00	212,000.00	530,000.00

The Selection Committee (Kevin Sing, Christi Jacobson, Austin Haacke, and Heather Wagonblott) reviewed the submittals and completed its evaluation of the proposals. All firms except Galleros Robinson were found to have experience in auditing local government and commissions. After evaluating the proposals submitted by each firm using the criteria established in the RFP, the Selection Team selected Lauterbach & Amen as the firm most qualified and best able to provide audit services to the Grand Prairie Water Commission, based upon ability and fee. Due to timing, the Technical Advisory Committee was briefed on the selection process on January 22, 2025, and that this item would be brought to the Board of Commissioners at the February 6th meeting. Selection Committee recommends that the Commission's Board approve the five-year engagement of Lauterbach & Amen for professional auditing services for the Commission

Lauterbach & Amen has presented the Commission with an engagement letter dated January 28, 2025, summarizing and confirming the auditing services to be provided to the Commission for the years ended December 31, 2024, December 31, 2025, December 31, 2026, December 31, 2027, and December 31, 2028 ("Engagement Letter"). Legal counsel for the Commission has reviewed and

approved the Engagement Letter. Therefor it is recommended that the BOC make and pass a motion to approve the Engagement Letter submitted by Lauterbach & Amen, dated January 28, 2025, for auditing services for the Commission, and to authorize the Chair's execution of such Engagement Letter on behalf of the Commission.