



FENCE PERMIT

REQUIRED PERMIT REQUEST INFORMATION:

- ☐ An accurate plat of survey with the proposed fence placement clearly marked.
- ☐ Completed Fence Permit Application
- ☐ Height & material of the proposed fence.
- ☐ Cost Estimate (including labor & materials).
- ☐ Copy of the contract, if the work is being completed by a Contractor.
If a Contractor is performing the work, then the Contractor must apply for the building permit (per Sec. 8-36 of the City of Joliet Code of Ordinances).

FENCE REQUIREMENTS:

- The maximum fence height in the front yard is 4 feet high, the maximum fence height in the side & rear yards is 6 feet high.
- Fences must not extend into landscape easements or recorded shared driveways.
- Fences may be installed in public utility & drainage easements, with the understanding that if a utility company or the City of Joliet needs access to that easement the fence will be removed at the property owner's expense.
- Fence posts must not be placed directly on property lines.
- Fences taller than 6 ft. high in any area requires Zoning Board of Appeals review & approval
- Fences higher than 4 feet tall in the required corner side yard, require the adjacent neighbor's sign-off.
- At no time are fences allowed to be installed in what would be described as a storm water detention/retention pond easement, floodplain easement or areas determined to be floodway. Fences being proposed in these areas may require Public Utilities review & approval.

Visibility Triangles:

Visibility is reviewed by staff in order to ensure pedestrian and vehicular traffic will travel safely near driveways, alleys and street corners.

- Solid privacy fences must be no higher than 2 ½ feet tall within this area.
- "See through" fences (chain link, picket or wrought iron/aluminum) are allowed up to a maximum height of 4 feet high in the front yard & 6 feet high in the rear yard.

ComEd Information

For transformers, 10' of clearance must be maintained on the open end (where pad lock is) and for pedestals it is 5' of clearance must be maintained on the open end (pad lock as well).

For questions about ComEd equipment & easements, please contact:

Mr. Russell Dillon, Phone: 630-437-2463 Email: Russell.Dillon@ComEd.com

PERMIT FEE

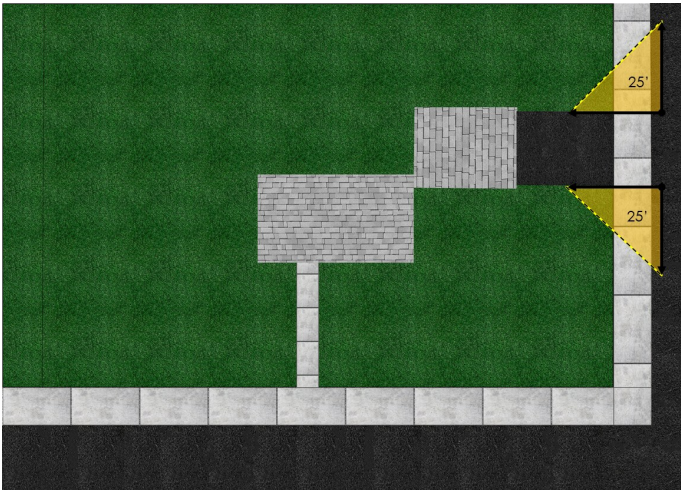
\$65 for up to **\$7,000** worth of work, this includes labor & material.

An additional \$10.00 per \$1,000.00 project cost above \$7,000.00 to be added.

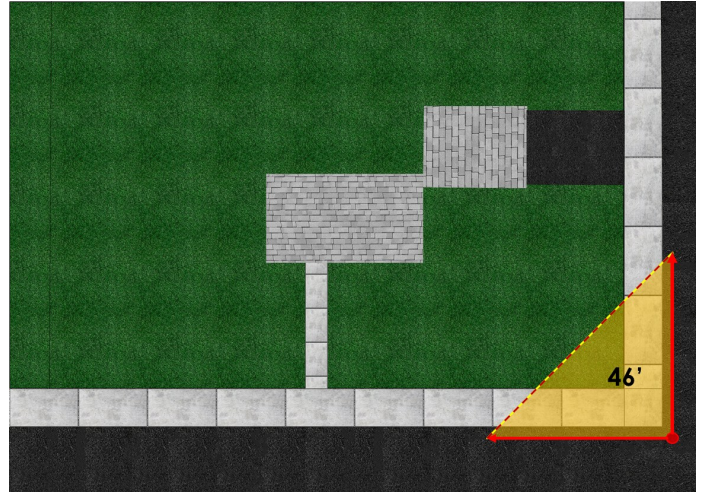
NOTICE: If permit submissions are incomplete, and/or submitted without the required permit information and supporting documents, they will be returned to the applicant.

VISIBILITY TRIANGLE INFORMATION

The 25 ft. Driveway/ Alley Visibility Triangle

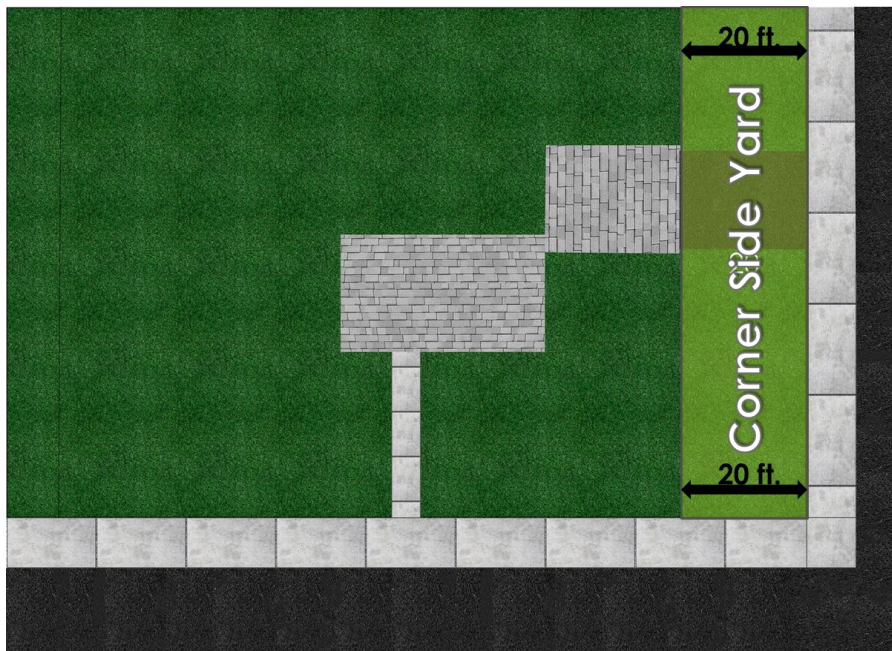


The 46 ft. Corner Lot Visibility Triangle



Any fence within the visibility triangles must be see-through or short enough to see over if solid (2.5 ft. tall). (All fences are subject to review and final approval from the Planning Division)

CORNER LOT REQUIREMENTS



On corner lots, the corner side yard setback is 20 ft. or the current side yard setback measurement of the principal residence, whichever is greater. Any fence taller than 4 ft. high in this area requires a signature from the adjoining neighbors with shared property lines. The neighbor sign-off must consist of a signed note, plat of survey signature or email to the Joliet Planning Division.

In addition to neighbor approval, the fence must meet the visibility requirements of the City of Joliet.

Plat of Survey Requirement

An accurate plat of survey is required for all permits for installation of, replacement of, and additions to fences, decks, pools, patios (with or without a roof), driveways, driveway aprons, sidewalks, garages, pergolas and similar structures, and additions. This includes the replacement of flatwork (driveways, aprons, sidewalks) with the same dimensions and location.

If you're having troubles locating your Plat of Survey, refer to these options:

1. Closing Papers from Purchase of Property.
2. Contacting the Mortgage Company.
3. FOIA (Freedom of Information Act) Request with the City of Joliet City Clerk's Office.

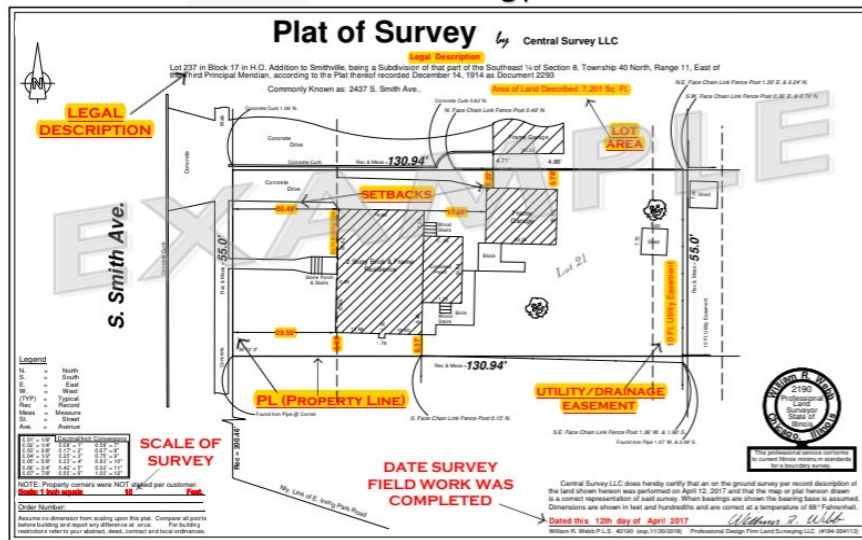
Note: This option may only yield results if the plat of survey was provided to the City of Joliet in the past for a building permit or a special zoning approval.

You may also try calling Local Surveying Companies for possibility of a copy.

If none of these options are successful in obtaining the Plat of Survey, you have to hire a Professional Land Surveyor to resurvey your lot. If you have any questions or concerns, please call the City of Joliet Building Department at 815-724-4070.

Example Plat of Survey

Please DO NOT use for building permit submittals



Note: The City of Joliet is not responsible for keeping plats of survey on file.

Permit # _____

Office Use Only



CITY OF JOLIET

Building & Inspectional Services

150 W. Jefferson Street, Joliet, IL 60432

Phone: 815-724-4070 Email: permitapplication@joliet.gov

Fence Permit Application

If permit applications are incomplete, and/or submitted without the required permit information and supporting documents, they will be returned to the applicant.

All Contractors must submit a copy of the contract with all permit applications.

Address:		City:	
☐ Single Family ☐ Multi-Family - Number of Units _____			
Is this property registered with the Neighborhood Services Rental Inspection Program?			
☐ Yes ☐ No			
Work Being Completed By: ☐ Homeowner ☐ Contractor			
Homeowner's Name:			
Address:			
Phone:		Email:	
Contractor's Name:			
Address:			
Phone:		Email:	
Description of Work			
Fence Height: ☐ 4 ft. ☐ 5 ft. ☐ 6 ft. or ☐ Other Height: _____ (6 ft. Maximum)			
Fence Type:			
☐ Wood		☐ Aluminum	
☐ Vinyl/PVC		☐ Chain Link	
☐ Wrought Iron		☐ Other _____	
Details:			
Total Cost \$			
Applicant Signature:		Date:	

Office Use Only:

Building Official Signature _____

_____ Date

Permit Fee Payment Options

Once your permit is approved and ready to be issued, you will receive an invoice via email. Please use one of the methods below to complete the payment. When making payments, please reference the Application Reference Number near the top left corner of the invoice you will receive.

Option #1: By Phone (Credit/ Debit Card):

- Call: 815-724-3830 (you will speak with a person)
- Have the credit/debit card number ready
- Provide the application reference number in the upper left corner of the invoice

Option #2: By Mail (Checks)

Send checks to:

Customer Service/ Building Permit
City of Joliet
150 W. Jefferson St.
Joliet, IL. 60432

- Address all checks to **City of Joliet**.
- Include the application reference number from the invoice document on the memo line of your check.
- Include a copy of the invoice with mailed payments.

Option #3: Blue Drop Payment Box (Checks):

The blue drop box is on the west side of Joliet City Hall, 150 W. Jefferson St., Joliet, IL 60432

Please follow the same directions as when mailing. Enclose payment in envelope, address envelope as if mailing. Include Customer Service/ Building Permit on first address line. Place payment in an envelope and address it to Customer Service / Building Permit. Include your application reference number from the invoice on the memo line of your check.

After Payment

Once you have successfully paid for the permit, please notify the Building Department via the **permitapplication@joliet.gov** email address with the application reference number and address. Please note if you would like the permit emailed or mailed to a particular address.

The payment system is not automated and the Building Department does not receive notifications when payments are made. Building permits will not be issued in-person over the counter.

Building & Inspectional Services Division

Phone: 815-724-4070 | Email: permitapplication@joliet.gov

Planning & Zoning Division

Phone: 815-724-4055 Email: zoning@joliet.gov

Joliet City Hall
150 W. Jefferson Street, Joliet, IL 60432
First Floor, South Wing

Whenever a project requires digging please contact **J.U.L.I.E.**, in advance, at 811 or online at <http://illinois1call.com> to mark underground utility lines.