City of Joliet

Human Resources
815-724-4020
employment@joliet.gov

EMPLOYMENT OPPORTUNITIES

JOB POSTING #: 67-26

POSTED: 11/5/2026

EXPIRATION: Open until filled

TITLE: Custodian/Floor Machine Operator PT (Position Code #7120)

SALARY: $19.00/hour (part-time approx. 25 hrs./week)

DEPARTMENT: Community Development

DIVISION: Building and Grounds

GENERAL PURPOSE

Responsible for the daily cleaning of City buildings.

TASKS OR DUTIES

Cleans and dusts floors, furniture fixtures, window sills, walls, doors, pictures, etc.;
Sweeps and mops floors, steps, stairways, etc.;
Vacuums and shampoos carpeting and rugs;
Empties and cleans wastebaskets, ash trays, receptacles, cigarette urns, towel and sanitary disposal receptacles;
Washes drinking fountains, coolers, mirrors, toilets, sinks, urinals, tile walls, enamel surfaces and windows;
Keeps lockers and service closets in a clean and orderly condition;
Fills toilet tissue, soap, towel and other dispensers;
Performs other related duties as required.

JOB SPECIFICATIONS

Some experience in custodial maintenance;
The ability to comprehend and carry out verbal and/or written instructions;
The ability to work while bending, stooping, lifting or standing for long periods of time;
Must be able to work evening and weekends.

SPECIAL REQUIREMENTS

- A valid Driver's license.
- Must reside within the corporate limits of the City of Joliet or within a 50-mile radius of the intersection of Jefferson Street and Essington Road within eighteen (18) months of initial

employment and shall remain subject to these residency requirements until their 20th anniversary.

- Residency has been expanded to include a 50-mile radius of the Jefferson/Essington intersection. Employees who were previously exempt from the Residency requirement remain exempt.

SELECTION GUIDELINES

Formal application; rating of education and experience; oral interview and reference check; job related test may be required.

The duties listed above are only as illustrations of the various types of work that may be performed in the various departments. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER