City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: TMP-2298 **Agenda Date:**9/3/2021

TO: James V. Capparelli, City Manager

FROM: Greg Blaskey, Fire Chief

DEPARTMENT: Fire Department

SUBJECT:
Fire Inspection Documentation/Fire Inspection Bureau

PURPOSE:
A strategy to provide fire department personnel with a more efficient, functional process of conducting company level fire safety/pre-plan inspections through a computer-based program.

FACTS:

a. The Joliet Fire Department is composed of nine response districts, covering 63 square miles. It is the goal to conduct fire safety/pre-plan inspections to the 3,300 plus businesses on an every other year basis. Inspections are currently documented on a 3-copy form. Copies are distributed to the business, master inspection folder and the station house. This process is time consuming, costly, and burdensome. There is also no Fire Inspection Bureau to manage the program, with the Fire Chief acting as oversight.

b. It is the short-term goal to establish a web-based inspection program, where fire crews can complete all documentation on site and send copies via email to all parties.

c. It is the long-term goal to re-establish a fire prevention bureau that will oversee a robust inspection program, review building plans, and provide enforcement of current life safety codes.

Fire Chief G. Blaskey ext. 3510
Submitted To: CM J. Capparelli
Submittal Date: 03.12.2021
Enclosures
None