



The City of Joliet, Illinois Invites Qualified
Candidates to Apply for

DEPUTY CITY MANAGER

The Opportunity

The City of Joliet, Illinois is seeking a new Deputy City Manager to join its Executive Leadership Team and help guide the organization's continued success. Working closely with the City Manager, this role supports day-to-day operations, advances key priorities, and helps implement the vision set by the City Council. The Deputy City Manager serves as a trusted advisor and collaborative partner to department directors and senior staff, providing insight and leadership on important initiatives. This position is ideal for a service-oriented, approachable leader who values collaboration, communicates clearly, and builds strong relationships to help deliver responsive, high-quality services and foster a positive organizational culture.



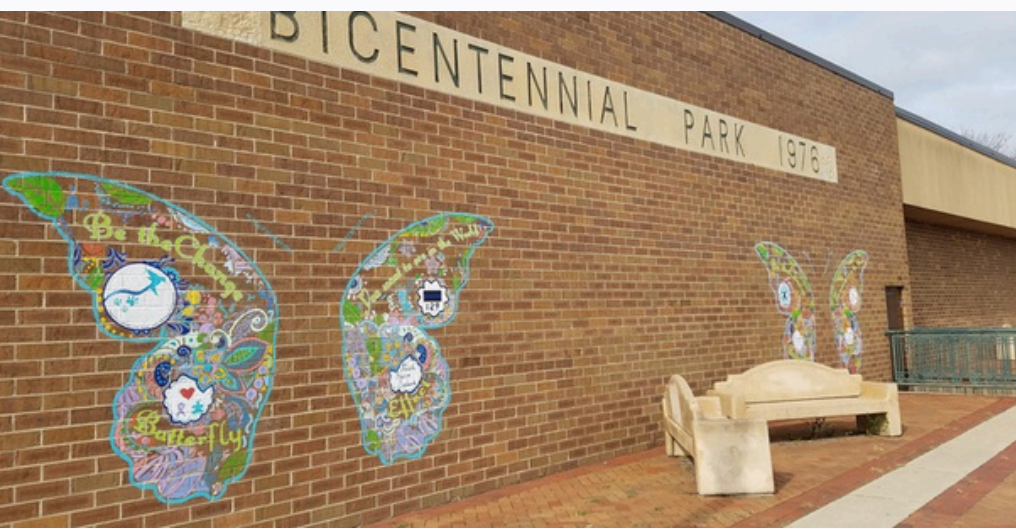
The Community

The City of Joliet, located 40 miles southwest of Chicago, has grown from its 19th-century canal and industrial roots into one of Illinois' largest and most dynamic communities. Its early development was shaped by the Illinois and Michigan Canal, strong rail and highway connections, and major industries such as limestone quarrying and steel manufacturing.

Today, Joliet benefits from a diverse economy supported by logistics, healthcare, education, and entertainment, strengthened by its extensive transportation network. The community is home to leading educational institutions, including Joliet Junior College—the nation's oldest public community college—and the University of St. Francis, along with strong K-12 school systems that provide a wide range of academic and career-focused programs.

Joliet also offers rich cultural and recreational amenities, including the Joliet Slammers, the historic Old Joliet Prison, the Rialto Square Theatre, the Joliet Area Historical Museum, and the Illinois Rock & Roll Museum on Route 66. Residents enjoy numerous parks and natural areas such as City Square, Pilcher Park Nature Center, and Bicentennial Park, supporting year-round programs and outdoor activities. A diverse and growing community, Joliet continues to prioritize infrastructure investment, economic development, and quality-of-life improvements. Through regional partnerships and forward-looking planning, the City works to support sustainable growth, preserve its historic character, and deliver responsive, high-quality public services.





The Organization

The City of Joliet is a home rule municipality operating under a Council-Manager form of government. The Mayor and eight non-partisan Councilmembers—including five district representatives and three at-large members—serve staggered four-year terms and set the City's policy direction, adopt the annual budget, and establish organizational priorities. The City Manager and executive leadership team, including the Deputy City Manager and department directors, oversee day-to-day operations and coordinate major initiatives across the City's full-service structure.

Joliet's organizational approach emphasizes strategic planning, fiscal discipline, and long-term investment. Through its structured Capital Improvement Program and annual budget—outlined in documents such as the City of Joliet Annual Adopted Budget—the City prioritizes transportation, utilities, public facilities, and technology while ensuring financial transparency and alignment with community goals. Economic development initiatives are closely integrated with these planning and budget frameworks to support revitalization, business attraction, and sustainable economic growth.

Strong regional and institutional partnerships reinforce these efforts. Collaboration with Will County, the State of Illinois, and neighboring municipalities advances shared priorities in infrastructure, transportation, and public safety. Local organizations—including the Joliet Region Chamber of Commerce and Industry, the Latino Economic Development Association, and the Will County Center for Economic Development—work alongside the City to support business development, workforce initiatives, and investment throughout the community.

Overall, Joliet offers the opportunity to work within a large, well-established, and professional municipal organization that is actively shaping its next chapter through intentional planning and strategic investment. It is an environment where public sector leaders can contribute to meaningful, forward-looking work in a culture that values collaboration, service, and continuous improvement—helping guide a growing, historic community toward a sustainable and successful future.



The Successful Candidate

The City of Joliet is seeking an experienced, strategic, and collaborative Deputy City Manager to join its Executive Leadership Team. This role supports the City Manager in overseeing daily municipal operations, advancing long-term priorities, and ensuring the effective delivery of high-quality public services. Working closely with the City Manager, City Council, and executive leadership, the Deputy City Manager helps implement the City's strategic plan, coordinate cross-departmental initiatives, and strengthen organizational performance.

Reporting directly to the City Manager, the Deputy City Manager shares responsibility for leading internal operations and may serve as Acting City Manager when needed. The position requires a relationship built on trust, open communication, and aligned leadership. The successful candidate will provide candid insights, sound analysis, and thoughtful guidance while modeling the City's values and leadership expectations.

The ideal candidate is a confident, approachable, and solutions-focused leader who fosters a positive, inclusive organizational culture. They will promote collaboration, support staff development, and encourage teamwork across departments. The Deputy City Manager also represents the City with professionalism, building strong relationships with community stakeholders, partner agencies, and regional organizations while advancing transparency, accountability, and public trust.

Core Capabilities

- Builds strong, collaborative relationships with leadership, staff, and community partners.
- Team-oriented leader who develops and empowers employees.
- Broad knowledge of municipal operations, finance, personnel, and public engagement.
- Skilled in strategic planning, performance improvement, and organizational management.
- Effective at building partnerships across community, business, nonprofit, and government sectors.
- Strong customer service orientation and ability to engage the public professionally.
- Experienced in budget management, financial planning, and contract administration.
- Strong analytical, problem-solving, communication, and presentation skills.
- Excels in fast-paced environments and manages competing priorities effectively.

Total Compensation

The City of Joliet offers a competitive and comprehensive benefits package, including a market salary commensurate with education and experience.

The current annual salary range is: \$124,875-\$211,908; salaries are paid biweekly.

Benefits include but are not limited to medical, dental, vision, life, and short- and long-term disability insurance.

Education and Experience

Candidates should have a bachelor's degree from an accredited four-year college or university in public administration or a closely related field, along with at least seven years of progressively responsible experience in municipal government, including a minimum of two years at the department head or senior management level. A master's degree in public administration or a related discipline is preferred.

How to Apply

For full job description, visit: www.joliet.gov/jobs

Applications will be accepted electronically at: <https://www.joliet.gov/government/departments/human-resources/current-job-opportunities>.

Applicants will need to complete a brief online form and submit relevant documents, such as a cover letter, resumes and professional references. Applications will be accepted until June 1st and will be reviewed as received.

Equal Employment Opportunity

The City of Joliet is committed to creating a workplace where everyone is treated with fairness and respect. We provide equal opportunity in hiring, advancement, and all aspects of employment, and we evaluate candidates based on their qualifications and ability to succeed in the role.

The City of Joliet is an Equal Employment Opportunity employer dedicated to non-discrimination in hiring, promotions, and employment practices. It prohibits discrimination based on race, color, sex, age, religion, national origin, sexual orientation, disability, or veteran status.

Questions

Please direct questions to the Human Resources Department at 815-724-4020 or employment@joliet.gov.